

## DIRECT ACCESS APPLICATION FORM

Answers can either be typed or hand-written. Where necessary, boxes may be expanded or additional pages used.

Name	
Address	
Email address	
Telephone number	
What sort of case do you need help with?	
Do you know which barrister you want to use?	
<ul> <li>Do you want someone to represent you at a court hearing? If yes please tell us:</li> <li>The date of the hearing;</li> <li>Which court the hearing will be in;</li> <li>Whether the hearing will be in person or remote.</li> </ul>	
If you have the listing document (the Court document confirming the date and time of the hearing) please send us a copy.	
<ul> <li>If you do not want representation at a hearing, what do you need help with?</li> <li>Fixed fee advice session;</li> <li>Drafting a letter or documents;</li> <li>Advice on a proposed settlement;</li> <li>Something else (please let us know what).</li> </ul>	
Please give a short background to your case.	
Have court proceedings started?	

<i>If yes, please attach any documents that you have received or sent in respect of the proceedings.</i>	
If court proceedings have started, are there any deadlines for paperwork or any dates fixed for hearings? If yes, please let us know what they are.	
<i>If you have the court documents setting out the dates or giving dates and times for hearings, please send us a copy.</i>	
Have any offers been made to settle the case? If so, please give further details.	
Have you had any advice from a solicitor? If yes, please give further details (including the name of the firm and when they last acted for you).	
Is there a solicitor acting for the other side? If so, please give their details.	
Any other relevant information	

Please return this completed form and all relevant documents to <u>clerks@5pumpcourt.com</u> We will contact you as soon as possible.